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**Proposal Planning Worksheet**

I. BACKGROUND/INTRODUCTION

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| --- | --- | --- | --- | --- | --- |
| **A. Project’s scope****(circle one)** | Dissertation or thesis in general | Your largest single project | A smaller side project | One-time or short-term event/project | Other (list): |
| **B. Your overall topic** |  |
| **C. Broadly, what’s already been done on this topic (by you or others)?** |  |
| **D. What open questions still exist even with C’s work?** |  |
| **E. Why is it important to answer those questions (in D)?**  |  |
| **F. Your project’s specific goal or objective** |  |

II. METHODS

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| --- | --- |
| **A. What are the major steps you need to do to complete this project?** |  |
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| **B. Why are you using these methods instead of an alternative approach?** |  |
| **C. What resources do you need to do this project?***For each resource: add \* if you already have access, circle text if outside funding is needed or would help* | Living expenses (stipend): | Research expenses (equipment, data access, participant compensation, *etc*.): | Travel for research or conferences: | Training in specific methods: | Other: |

III. ANALYSIS/IMMEDIATE OUTCOMES

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| **A. After gathering initial research data/information, what additional analysis is needed (qualitative or quantitative)?** |  |
| **B1. What is one possible result you might observe?****B2. What would that outcome tell us about the overall topic?** |  |
|  |
| **C1. What is an alternative result you might observe?****C2. What would that outcome tell us about the overall topic?** |  |
|  |

IV. SIGNIFICANCE/BROADER IMPACTS

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| **What are ways that your project might be of interest to any of the following groups?** |
| **A. Researchers in your field** |  |
| **B. Other fields in your discipline** *(e.g., Art History🡪 other Humanities fields)* |  |
| **C. Disciplines different from yours** *(e.g., Social Sciences, STEM, Humanities)* |  |
| **D. Specific populations** *(e.g., women, veterans, African Americans, diabetes patients)* |  |
| **E. General public** |  |
| **F. Students in classrooms or seeking research experiences** *(e.g., K-12, undergraduate)* |  |
| **G. Companies, Local/State Government, Non-Profit Organizations, *etc.*** |  |
| **H. Other** |  |