EMBARGO SAMPLE LETTER

SAMPLE EMBARGO REQUEST LETTER FROM THESIS SUPERVISOR
(to be placed on departmental letterhead and sent to the Graduate College)

Date

University of Iowa
Graduate College
Academic Affairs Office
205 Gilmore Hall
Iowa City, IA 52242-1320

Dear Graduate College:

The purpose of this letter is to request a (1 or 2 year) embargo on the thesis/dissertation of (Student’s Name). We are requesting this embargo because (reason for embargo).

Thank you,

(Thesis Supervisor)