Fall 2019
Theses and Dissertations Updates

• Single Deposit Model
• Electronic Committee Verification
Single Deposit Model
# Completion Misalignment

<table>
<thead>
<tr>
<th></th>
<th>First Deposit</th>
<th>Final Exam</th>
<th>Final Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Spring</td>
<td>Nov 28th</td>
<td>Fall</td>
</tr>
<tr>
<td>Early Nov</td>
<td>Late March</td>
<td>April 24th</td>
<td>Early Dec</td>
</tr>
<tr>
<td></td>
<td>Early July</td>
<td>July 17th</td>
<td>Early May</td>
</tr>
</tbody>
</table>

- **First Deposit**
  - Fall: Early Nov
  - Spring: Late March
  - Summer: Early July
- **Final Exam**
  - Nov 28th
  - April 24th
  - July 17th
- **Final Deposit**
  - Fall: Early Dec
  - Spring: Early May
  - Summer: Late July
Single Deposit Model

“Defend then Deposit”
A New Target: How SCHEDULED MESSAGING can proxy for First Deposit Deadline
Committee Deadline

MANUAL OF RULES AND REGULATIONS

This is the most up-to-date version (August 2018) of the Manual of Rules and Regulations of the Graduate College.

SECTION XII. DOCTOR'S DEGREES

M. Dissertation for the Doctoral Degree.

Dissertations shall be made available to all members of the examining committee not later than two weeks before the date of the examination.
Dear [Name],

According to Graduate College records, your thesis or dissertation defense for Fall 2018 graduation is scheduled on November 19, 2018. Policy requires you to submit a copy of your manuscript to your committee for review by November 05, 2018, which is two weeks in advance of your defense.

Please be advised that this is a general message and does not supersede specific agreements between you and your committee chair or department, i.e., you may have arranged an alternative manuscript due date with your defense committee.
Campaign Analytics

Started: September 18\textsuperscript{th} 2018
Delivered: 352 messages sent
Open rate: 87\%
Feedback

• Summer and Fall semesters
  • No Schedule Change
  • No Issues

• Spring semester
  • Schedule Change
  • Adjustment
<table>
<thead>
<tr>
<th></th>
<th>Spring 2019</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Start of Classes</strong></td>
<td><strong>Defense</strong></td>
<td><strong>Deposit</strong></td>
</tr>
<tr>
<td>January 14</td>
<td>Friday, April 12 (week 13)</td>
<td>Friday, April 19 (week 14)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Spring 2020</strong></td>
<td><strong>Defense</strong></td>
<td><strong>Deposit</strong></td>
</tr>
<tr>
<td>January 21</td>
<td>Tuesday, April 21 (week 14) 4 days later</td>
<td>Tuesday, April 28 (week 15) 4 days later</td>
</tr>
</tbody>
</table>
Electronic Committee Verification
# Committee Review: Status

**Quinn Thesis**

**Author:** Alice Quinn  
**ID:** 692473  
**Status:** committeeReview  
**View all details**

The individuals listed here are members of the committee responsible for approving or rejecting the work identified above. If no committee members have rejected the work, an administrator with appropriate rights can use the proxy actions to remind a member to review and register a decision on behalf of the member.

<table>
<thead>
<tr>
<th>Committee member</th>
<th>Role</th>
<th>Email</th>
<th>Approval status</th>
<th>Last reminder</th>
<th>Administrator proxy actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erin A Kaufman</td>
<td>Advisor</td>
<td><a href="mailto:ern-kaufman@uiowa.edu">ern-kaufman@uiowa.edu</a></td>
<td>Approved - 2019-09-09 01:03:47</td>
<td></td>
<td>Approve</td>
</tr>
<tr>
<td>Grace F Levy</td>
<td>Committee member</td>
<td><a href="mailto:grace.levy@xxx.xxx">grace.levy@xxx.xxx</a></td>
<td>In review</td>
<td></td>
<td>Approve</td>
</tr>
<tr>
<td>Jared D Pace</td>
<td>Committee member</td>
<td><a href="mailto:jared.pace@xxx.xxx">jared.pace@xxx.xxx</a></td>
<td>In review</td>
<td></td>
<td>Approve</td>
</tr>
</tbody>
</table>
Electronic Verification

Replaces

This & This

It DOES NOT replace this
Mon 9/9/2019 11:43 AM

ETD Administrator <etdadministrator@proquest.com>

[External] Thesis assigned for committee review—Author: Alice Quinn

To: Kaufman, Erin

RetentionPolicy: Junk Email

Dear Erin A Kaufman,

Alice Quinn has submitted the following thesis title for review: ‘Quinn Thesis’

As a member of the graduate-advisory committee assigned to this thesis, you must approve the final PDF document available here before it can be submitted.
Committee Review: Decision

Quinn Thesis

Author: Alice Quinn
ID: 692473
Status: committeeReview

Review the details listed below. If you believe they reflect the work you accepted earlier, then select Approve. If not, then select Reject and enter your reasons for rejection.

Author: Alice Quinn
Publication Number: 22524251
Submission Date: 2019-09-09
Submission ID: 692473
Institutional Student ID: 00000000
Degree Date: 2019
Degree: Master of Arts
Department: Classics
PDF: PDF file (155 KB)

Register your decision and notify the author.
- Approve
- Reject

Register decision
Quinn Thesis

Author: Alice Quinn
ID: 692473
Status: committeeReview

Review the details listed below. If you believe they reflect the work you accepted earlier, then select Approve. If not, then select Reject and enter your reasons for rejection.

Author: Alice Quinn
Publication Number: 22624251
Submission Date: 2019-09-09
Submission ID: 692473
Institutional Student ID: 00000000
Degree Date: 2019
Degree Awarded: Master of Arts
Department: Classics
PDF: PDF file (155 KB)
Supplemental Files:

Full-text embargo:

Register your decision and notify the author.

- Approve
- Reject

Approval registered. You may now close this window.
Committee Review: Decision

Quinn Thesis

Author: Alice Quinn
Publication Number: 22624251
Submission Date: 2019-09-09
Submission ID: 692473
Institutional Student ID: 00000000
Degree Date: 2019
Degree Awarded: Master of Arts
Department: Classics
PDF: PDF file (155 KB)
Supplemental Files:

View the details listed below. If you believe they reflect the work you accepted earlier, then select Approve. If not, then select Reject and enter your reasons for rejection.

Register your decision and notify the author.

- Approve
- Reject

Comments:
* Comments are required when you reject a submission.

Add comments here.
The Thesis Process

1. Submit thesis for format check
2. Complete format corrections and resubmit
3. Committee verification
4. Finalize formatting / manuscript completion
5. Defend, finalize content with committee